



Contai Co-operative Bank Limited
Head Office : Contai :: Purba Medinipur

NIT No. : CCBL/11/2025-26

Date: 27-11-2025

Sealed quotations are invited from interested, bonafide and experienced bidders for refilling & renewal of the existing fire extinguishers of the Bank.

Name of Work: Refilling & Renewal of the existing Fire Extinguishers of the Bank installed at 16 branches of the Bank, Welfare Home and Head Office of the bank at Conai, Purba Medinipur

Description of Cylinders & Types:

Sl No.	ABC	CO2	Total
1.	89	55	144

Eligibility Criteria:

Sl.No.	Eligibility Criteria	Documents Required
1	The bidder should be a firm (Proprietorship/Partnership/Company) having valid trade license duly registered to execute such jobs.	(i) Copy of valid registration Certificate/Trade License (ii) Valid documents related to constitution of the firm (Partnership Deed/MOA/ PAN in name of Concern/ P.Tax receipt etc.)
2	The Bidder should have valid (i) GST number where his business is located and (ii)Income Tax/PAN number	Copies of relevant valid certificates
3	The bidder must possess any two of the following valid certificates at the time of bidding. a. ISO 9001:2008 or latest b. ISO 27001:2013 c. ISO 20000-1:2018	Copy of valid certificates in the name of the bidder.
4	The bidder should have license by the Fire Authority, Govt of West Bengal, regarding supply/refilling of fire extinguishers.	Copy of the valid certificate should be enclosed.
5.	Should provide credential of supply/refilling at atleast 4(four)organigations within Last 1(one) year.	Copy of work order and payment certificate to be provided.



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Price Of Bid (Rate should remain valid for three months from the date of dropping)

Sl No.	Product Description	QTY(NOS.)	Refiling Rate/Kg. in Figures	Refiling Rate/Kg. in words	Rate of Hydraulic test per cylinder	Amount
1	ABC	89				
2	CO2	55				
Total		144				

Date: _____

Signature of Bidder with Stamp

Important Dates:

Last date of dropping of Tender (In Physical Mode at Head Office Contai): 15-12-25 upto 3:00 pm

Date of opening of Tender: 15-12-25 at 4:00 pm at Head Office at contai.

The bid cost Rs. 1000/- (Rupees one thousand) only, which is non-refundable, should be submitted through bank draft favouring "MD & CEO, Contai Co-Operative Bank Limited" payable at contai with the Bid.

The Amount of EMD should be Rs.5000.00 (Rupees Five Thousand) only. EMD can be submitted by Bank Draft on any bank favouring 'Secretary, Contai Co-operative Bank Limited' payable at Contai. EMD of unsuccessful bidders will be refunded on acceptance of the P.O. by the successful bidder or within one month from the date of opening, whichever is earlier. The EMD of successful bidder shall be refunded within two months from the date of successful completion of job.

Payment Terms:

Payment to successful bidder shall be done against invoice within one month from the date of successful completion of job.

Delivery:

Job should be completed within one month from the date of receipt of purchase order.

The bidder must submit supporting documents as evidence to fulfil the eligibility criteria for making evaluation by the Tendering Authority. During the bid evaluation stage, the Tendering Authority may request for clarification (if required) and cross check the credentials.



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Other terms and Conditions:

- The successful bidder should provide warranty certificate of 03 years for ABC type, 05 years for CO2 type fire extinguishers.
- Refilling works should be executed at Branches & Head Office of the Bank as follows-----

Name of Branches	New Extinguisher									
	ABC	ABC	ABC	ABC	CO2	CO2	CO2	ABC	CO2	CO2
	4 KG	5 KG	6 KG	2 KG	2 KG	3 KG	4.5 kg	6 kg	2kg	4.5 KG
Main Branch & Head office at Contai		5	3	3		6		6	2	2
Ramnagar Branch at Ramnagar		1		1		1		4	1	
Egra Branch at Egra, Purba Medinipur	3		1		3	1				
Haria Branch at Haria, Purba Medinipur		1		2	1			3	1	
Manglamaro Branch at Manglamaro purba Medinipur		2			2	2		2		
Belda Branch at Belda, Paschim Medinipur		1			1			4	1	
Durgachak Branch, at Haldia, Monjusree more, Purba Medinipur	1	1		2	1			2	1	
Panskura Branch at Panskura, Purba Medinipur		1			1	1				
Mahishadal Branch at Mahishadal, Purba Medinipur		1			2	1		4		
Nandakumar Branch at Nandakumar, Purba Medinipur		1			2			5		
Barbarisha Branch at Kolaghat, Purba Medinipur			1	1	1	1		4		
Nandigram Branch at Nandigram, Purba Medinipur	1		1	1	2	1				
Burrabazar Branch near Adi Moihinimohon Kanjilal, College street Junction, Kolkata					3	1		4		
CK Road Branch at Chandrakona Road, Paschim Medinipur	2				4			2		
Dankuni Branch at Dankuni, Hooghly			3			4		1		
Medinipur Branch at Medinipur Town, Paschim Medinipur			3			2		3		
Welfare Home, 1502 Madurdah, Hossainpur Kolkata-107		2			3					
Total ABC = 89 pcs										
Total CO2 = 55 pcs	7	16	12	10	26	20	1	44	6	2

3. The quoted rates should be inclusive of delivery/ carrying/installation at respective site. No further cost for delivery/carrying etc. shall be entertained. Bid to be submitted in prescribed format enclosed.

4. Payment shall be done against GST invoice after successful delivery/refilling/installation. Certificate of the respective Branch Head/Sectional Head regarding satisfactory delivery & installation should be attached to the proforma invoice.



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5. Payment against GST invoice should be done within one month from the date of submission of Invoice, Warranty Certificate and delivery chalan duly certified by Branch Head / Sectional Head.
6. TDS will be deducted from payment as per norms.
7. Work should be executed within one month from the date of issuance of PO.
8. EMD of the successful tender will be converted to security deposit, refundable after three months from the date of final payment subject to satisfactory completion of work.
9. The Bidder must submit documents to establish their eligibility as mentioned earlier.
10. The Bank Authority shall/may contact bidders during evaluation for any clarification.
11. If it is found during evaluation that any information provided by the bidder is wrong or submitted document(s) is /are fabricated, the candidature of the bidder shall be cancelled and the EMD shall be forfeited.
12. The decision of the Bank Authority regarding final selection shall be final & binding on bidders. The Bank Authority may accept/reject any/all bids without assigning any reason. Quoted rate along with Credentials will be considered during evaluation.
13. Bank's GSTIN is : 19AAAAC5451C1Z4
Invoice should be prepared quoting GSTIN of Bank.

Three sealed envelopes-one containing eligibility documents, one containing EMD and the rest containing Commercial Bid should be enclosed within one sealed envelop while submission of Bid. Each envelop should be inscribed with Name, Address and Telephone no. of Bidder and the contents of the envelop. Commercial bid of eligible bidders and having submitted stipulated EMD amount shall be opened.

For Contai Co-operative Bank Limited

Sd/-(Apollo Ali)
MD & CEO

Contai Co-Operative Bank Limited

